



CGRA Board of Directors Agenda and Meeting Minutes

Meeting Date: 12/12/2025

18:44 Time - Roger Courtemanche The person brings the meeting to order.

Agenda Item	Time	Notes
President's Report - Roger Courte...	18:44 -	• Convention was a great success • We need to be working better as a team, we should really be working in the future, not on the current events. • Also, ensure that we are checking for correct information and grammar.
Vice Presidents Report - Tommy Channel		• We are very excited about the upcoming competition and Thanks to Monique for obtaining the flowers ◦ Upcoming Night of Sharing - Competition ■ Interview starts at Noon Tomorrow
Secretary - Devon Garcia		• BOD Meeting Minutes have been posted to the website, any comments or concerns? I therefore MOVE that the BOD Meeting Minutes from October/November be approved - Seconded by Tommy Channel ◦ Discussion ◦ Voting • Online/Electronic Voting: 2 proposals were presented. ◦ Vice President, Tommy, MOTION: I would like to make a motion to revise EXHIBIT G FINAL TALLY SHEET to remove the statement TOTALS (highest and lowest scores removed) Removal of this statement would allow all five judges scores be counted towards determining the winner of title category. REVISE THE FOLLOWING:

		TIE-BREAKER TOTALS REMOVE (highest and lowest scores added- REPLACE WITH (The contestant who scored highest in most competition categories) ■ Seconded by Monique Zimbelman ■ Minimal discussion was had and the MOTION PASSES: UNANIMOUSLY ○ Trustee, Robert, MOTION: I MOVE that CGRA donate to our two charity partners (Colorado Horse Rescue and The Center) checks in the amount of \$1500 each. ■ Seconded by Devon Garcia ■ Friendly Amendment from Tommy to reduce it to \$1000. ■ Moderate discussion followed based on the available financial standings and this was removed from the floor for further discussion by President Roger Courtemanche.
Treasurer - David Hill		● The Financials still need to be presented to the general public, but were posted to the BOD. ● Request if there are any funds, that we should be able to present to the charities. ● MOTION: That we donate at least \$1000 to each of our 2 charity partners. Seconded by Monique Zimbelman (<u>The Center, Colorado Horse Rescue</u>) ○ Discussion: Was the royalty team's donation should be considered? Believed to be 2 different topics. ○ MOTION PASSES: 8 yea, 1 abstention ● Outstanding Receivable - John Beck and Kody Kay from Convention
Trustee - Robert Thurtell		● IGRA Convention ○ Lots of compliments ○ By Laws thank you Devon ○ Jackie Kemp and Ashley Unruh first convention ○ Made \$ ● IGRA University 2026 ○ January 16-19, 2026 ○ Friday night registration 5-7pm ○ Streaming on many of the content
Rodeo Director - AJ Malcom		● Planning for a committee meeting? ○ 1/5/2026 @ 5:30 PM ○ Location will be Charlie's Denver and Zoom?

		• Optional locations are available, but are very limited right now. ○ Jeffco has an existing interest that weekend, requesting letter ○ MOTION: Tommy Channel has presented that we secure a letter of intent for the Jeffco Fairgrounds. Seconded by Monique Zimbelman ■ Discussion has been about whether we complete the letter of intent. ■ Does not tie us into the ■ MOTION PASSES: Unanimously ■ To be completed online by Rodeo Director in order to complete the
Public Relations Chair - Sebastian Matthews		• Potential Donors Sending Emails • Lifetime status - notification • Poster Competition - Released Next Week 12/15/25 Deadline ○ MOTION: The deadline for rodeo poster design deadline for 1/31/26, Seconded by Robert Thurtell. ■ Discussion - AJ perhaps this should fall under Committee meeting. ■ MOTION PASSES: unanimously • Meet-and-greet • Charity Partners • Financials for October/November • CGRA Social/Meeting
Fundraising Chair - Tristan Duncan	19:19 - 19:30	• Discussed the possibility of a dinner fundraiser for Wednesday, Feb 18, 2026 6-8 pm, tickets for \$15 (this is also noted to be Phoenix Rodeo weekend) • Drug Brunches are starting Sunday, on May 3, 2026 wanted to do a fundraising for rodeo, Potential date changes are available • Comment: Robert mentioned that all members need to • Fundraiser Ideas ○ Boots 'n' Boxers - Copyrighted by Bryan Williams ○ Boots and Boxers - Brendan Sullivan ○ Valentines Extravaganza - CAP - Colorado Aids Project
Rodeo Events Chair - Jackie	19:30 - 19:43	• Was aware that there was an Equine virus going around, but it has gotten under control • First Gymkhana - next Sunday ○ Registration starts at 8:30a

Kemp		○ Need 4 volunteers for Arena Crew ○ Devon will attend as secretary, Alex will be Arena Crew ○ We \$825 and separately for Arena Rentals ○ Awards ■ Hodges Badges ■ ~\$800 for ribbons will be for the winter series ■ 20 Champion/event, 20 Reserve Champion/Event ○ MOTION - to have \$600 and Thurtell Trucking will cover the rush fees \$250 for the ribbon for the full Winter Series to be ordered and ordered: Seconded Robet Thurtell ■ They would only be for champion/reserve ■ Recommended friendly amendments ■ MOTION PASSES: Unanimously ● NWSS Parade on 1/8/26 ○ Ashley Unruh will be in the Horseman's Challenge ○ Jackie Kemp will be competing in AQHA Challenge
Membership Chair - Monique Zimbelman	19:43 - 19:49	● Membership lists have been validated against Wix and Financials, the Membership committee "Moves that the BOD approves and accepts the 1 new as presented according to Attachment #1." (Seconded by - Devon Garcia: MOTION PASSES: Unanimously) ● After said voting the following are our Current Membership # ○ Roster Total: 154 ■ Renewing Members: 121 ■ Lifetime: 33 ● MOTION: by David Smith, that Carl Schmidt and Justin Dennis to be moved for Lifetime Membership Status. Seconded by Sebastian Matthews ○ Discussion - Tommy supports and recalls the support of these two individuals ○ Passes Unanimously - with approval of General Membership ○ Creation of two Certificates to be presented tomorrow night - Produced by David Hill
Special Committee Reports		See Below

CGRA - By-Laws Committee - Devon Garcia		• BY-Laws committee met on Wednesday, December 3, 2025 via Zoom. ○ Total in attendance was 7, ■ Chair: Devon Garcia ■ Members: Roger Courtemanche , Robert Thurtell , Jackie Kemp , Ashley Unruh, Sebastian Matthews and John Beck ○ Reviewed past by-laws revisions (Sent via email on 12/10/2025, therefore second reading and voting can take place at our January Meeting 1/9/2026) ■ I did realize that the proposals were not edited correctly. I will redraft and email those out again with proper formatting this weekend along with the meeting wrap-ups. ○ New By-laws Proposal #1 was also drafted. (Sent via email on 12/10/2025, therefore second reading and voting can take place at our January Meeting 1/9/2026)
IGRA Committee - Robert Thurtell		•
Audit Committee - No Chair Person		•
Royalty Committee - No Chair Person		•
Old Business		•
New Business		• (Secretary - Devon Garcia) The National Western Stock Show has reserved a block of 52 Tickets in Section 110. ○ This has been an important and great team building and family experience for many years and I would like to see it continue. ○ 2025 NWSS Tickets for the ProRodeo were \$72 and CGRA subsidized \$22/ticket, therefore a member paid \$50/ticket. ○ 2026 NWSS Tickets for the ProRodeo Semi-Finals will be \$84/ticket, an increase of \$12/ticket, based on last year's financial hit, to be discussed at the General Membership.

Recess of BOD	20:06	Will resume after Membership Meeting
Readjourned	21:57	No additional topics to discuss
End of Meeting	21:57	Roger Courtemanche Called Meeting to end, General Membership to start @ 20:16

Attendance Records	
Quorum Requirements for BOD is 6 of 10	Quorum Attendance is Met ▾
Roger Courtemanche In Person ▾	Andrew Malcom In Person ▾
Tommy Chanel In Person ▾	Sebastian Matthews In Person ▾
Devon Garcia In Person ▾	Tristan Duncan In Person ▾
David Hill In Person ▾	Sebastian Matthews In Person ▾
Robert Thurtell In Person ▾	Monique Zimbelman In Person ▾
Additional Members in Attendance: (In-Person) - Alex Stokes - John Beck - Ed Schommer	(Virtual): - Mark Arnold - Doug Edwards

Attachments/Appendix:

New Members for BOD approval					
New Members	Last Name	First Name	Status	Expires	Notes/Recommendation

1	3/10/2025	BAKER	JEIDEN	NEW - PROVISIONAL	3/31/2026	Incomplete Application
2	3/10/2025	HERNDON	JACK	NEW - PROVISIONAL	3/31/2026	Incomplete Application
3	3/10/2025	LAM	ZACHARY	NEW - PROVISIONAL	3/31/2026	Incomplete Application
4	3/10/2025	FALCON	RICARDO	NEW - PROVISIONAL	3/31/2026	Incomplete Application
5	3/10/2025	OLIVER	AJERE	NEW - PROVISIONAL	3/31/2026	Incomplete Application
6	3/14/2025	LUCERO	SETH	NEW - PROVISIONAL	3/31/2026	Incomplete Application
7	12/3/2025	PERRIGO	RYAN	NEW - PROVISIONAL	12/31/2026	Completed Application
8				NEW - PROVISIONAL		
9				NEW - PROVISIONAL		
10						
Renewals		Last Name	First Name	Status	Expires	
1	12/9/2025	JOHNSON	ANDREW	Renewal	12/31/2026	
2	12/6/2025	TOBIN	CHRISTOPHER	Renewal	12/31/2026	
3	10/4/2025	PETERSON	ANDREW	Renewal	12/31/2026	



CGRA General Membership Agenda and Meeting Minutes Meeting Date:

20:24 Time - Roger Courtemanche brings the meeting to order.

Item	Agenda	Time	Notes
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President's Report - Roger Courtemanche	20:24 - 20:26	Needs Involvement from the members - Join Committees
Vice Presidents Report - Tommy Channel	20:26 - 20:29	- Tomorrow night is the 2026 Night of Sharing 4 contestants 2 MR, 1 Ms, 1 Miss
Secretary - Devon Garcia	20:29 - 20:31	- Membership Meeting minutes for October/November have been posted. I MOVE that those are accepted, seconded by AJ Malcolm - No Discussion Passes Unanimously
Treasurer - David Hill	20:31 - 20:32	Financials for October and November have been posted to the website, let David know if you have any questions
Trustee - Robert Thurtell	20:32 - 20:34	- We did profit over \$5,000 during Convention 2025 - University 1/16-1/19/2026, registration on Friday night 5-7pm gay-rodeo.net and IGRA.com has information - Classes will be offered. - Podcast/Livestream will be available for portions
Rodeo Director - AJ Malcom	20:34 - 20:36	- Rodeo Committee Meeting - January 5, 2026 at 5:30pm - Charlie's Denver and via ZOOM - Meeting and link added to the calendar.
Public Relations Chair - Sebastian Matthews	20:42 - 20:44	
Fundraising Chair - Tristan Duncan	20:37 - 20:38	Fundraising Committee will be

Rodeo Events Chair - Jackie Kemp	20:38 - 20:40	• First Winter Gymkhana is next Sunday, Dec 21, 2025 at Jeffco Fairgrounds ◦ Need some volunteers for arena crew • Stock Show Parade • “Hello Miss Jackie” Holiday Party ◦ Saturday, Dec 20, 2025 2-4 pm ◦ Location - Hello Miss Jackies’ 11873 West 80th Avenue, Arvada, CO ◦ Snacks, Cocoa ◦ White Elephant Gift Exchange at 3pm \$20 max wrapped gift, preferably horse themed
Membership Chair - Monique Zimbelman	20:41 - 20:42	• We have inducted Ryan into the membership • MOTION: To induct Carl Schmidt and Justin Dennis into the Lifetime Members (seconded by David Hill) ◦ Discussion: minimal ◦ MOTION PASSES: Unanimously
Special Committee Reports		Summarize - BOD presentations • CGRA Bylaws Committee - Greg Tinsley ◦ • IGRA Committee - Robert Thurtell ◦ • Audit Committee - No Chairperson ◦ • Royalty Committee - No Chairperson ◦
CGRA - By-Laws Committee - Devon Garcia	20:44 - 21:41	• First reading of by-laws completed during today’s meeting, discussion was had. The committee will review and present for a second read during the next meeting with Quorum. See attached report below
IGRA Committee - Robert Thurtell		•

Audit Committee - No Chair Person		
Old Business		
New Business	21:41 - 21:57	● (Secretary - Devon Garcia) The National Western Stock Show has reserved a block of 52 Tickets in Section 110. ○ This has been an important and great team building and family experience for many years and I would like to see it continue. ○ 2025 NWSS Tickets for the ProRodeo were \$72 and CGRA subsidized \$22/ticket, therefore a member paid \$50/ticket. ○ 2026 NWSS Tickets for the ProRodeo Semi-Finals will be \$84/ticket, an increase of \$12/ticket, based on last year's financial hit. I believe that the association should not compensate for the ticket costs. ○ MOTION: I move that CGRA offer the ticket at cost to the members based on the fact that tickets in a nearby section are \$118, so we are offering a considerable Group Discount already. With remaining sold back to the NWSS with 7 days notice prior to January 24, 2026. ○ Seconded by: Person . ○ Discussion: ■ Multiple points of discussion were had the largest concern was the availability of liquid assets. ■ MOTION FAILED: Yea 3, Nay 5, Abstentions 3 ○ More general discussion on the topic ○ NEW MOTION (Ryan Villanueva) that CGRA purchase 40 of the 52 tickets and offer to active members cost value with the remaining to be returned to the NWSS with a deadline of 1/17/2026. Seconded by: Alexander Stokes ■ Discussion - brief, but substantial ■ MOTION PASSES: Unanimously
Meeting Adjourned	21:57	Called Meeting to end, Next BOD and GM meetings are on January 9th, 6:30pm for BOD, and 8:00PM for GM

Attendance Records	
Quorum Requirements for General Membership 20 persons or 20% (whichever is smaller)	Quorum Attendance is Met ▾
Roger Courtemanche In Person ▾	Andrew Malcom In Person ▾
Tommy Chanel In Person ▾	Sebastian Matthews In Person ▾
Devon Garcia In Person ▾	Tristan Duncan In Person ▾
David Hill In Person ▾	Sebastian Matthews In Person ▾
Robert Thurtell In Person ▾	Monique Zimbelman In Person ▾
Virtual	In Person
1. Mark Arnold 2. Doug Edwards 3. Ashley Unruh 4. April Thompson 5. Frank Harrell	1. Ed Schommer 2. Alexander Stokes 3. John Beck 4. Ryan Villanueva 5. Carl Schmidt

1st Reading of the By-Laws committee report from 04/2025

135-139

4. Term of Office

The term of office of the Elected Officers of the Board is one (1) year, except that the term of office of the IGRA Trustee is three (3) years, or as may be legislated by IGRA. The term of office starts on October 1 of the year of the annual elections except for the IGRA Trustee. The term of office for each newly elected Board starts on October 1st following the annual elections except for the IGRA Trustee.

169-188

b. Vice President

- 1) Attend as a voting member all meetings of the CGRA Board, Executive Committee, General Membership and Rodeo Committee
- 2) In the absence of or the disability of the President, performs the duties, has the authority, and exercises the power of the President
- 3) Performs such other duties and has such other authority as the President and the Board of Directors may prescribe
- 4) Serves as the liaison for the Mr., Ms., Miss and MsTer CGRA **Royalty Team** and is responsible for ensuring all money from the Royalty team has been recorded and submitted in a negotiable form to the Treasurer within five (5) days of its availability.
- 5) At the General Membership meeting that nearest to ninety days prior to the presentation of the 10 Year Anniversary Titleholders awards, shall present the Ten Year Title Holders to the General Membership. Further, shall contact them ninety days prior to the awards presentation to determine if they wish to receive their award Buckle/Crown or have the money donated to the Charity of their choice as is directed elsewhere in these bylaws.
- 6) Coordinate with the Fundraising Chairperson all fundraising events for CGRA.
- 7) Shall solicit and schedule all rodeo entertainment.
- 8) Shall serve as Rodeo Dance Hall Manager during the rodeo.
- 9) Shall coordinate with the Rodeo and Gymkhana Events Chairperson all people events for gymkhanas.

190-206

c. Secretary

- 1) Under the supervision of the President shall attend as a voting member all meetings of the CGRA Board, Executive Committee, General Membership, and Rodeo Committee
- 2) Record the minutes of all proceedings, publish those minutes, and distribute the same
- 3) Give, or cause to be given, notice of all meetings of the CGRA Board, Executive Committee, and General Membership
- 4) Maintain custody of the seal of the CGRA and, when authorized by the Board, affix the same to any instrument requiring such seal
- 5) Maintain a written record of all policies and procedures prescribed by the CGRA Board or the Executive Board
- 6) Shall see that all special notices are duly given in accordance with CGRA By-Laws
- 7) Shall obtain Rodeo and Gymkhana awards to include, but not be limited to, ribbons, sashes, buckles and plaques

- 8) Shall perform all duties incident to the office and such other duties as may be prescribed from time to time
- 9) With assistance of Rodeo Director, gathers all records regarding rodeo to be entered into the corporate records.

208-237

d. Treasurer

- 1) Under the supervision of the President shall attend as a voting member all meetings of the CGRA Board, Executive Committee, General Membership, and Rodeo Committee
- 2) Have custody of the funds of the CGRA
- 3) Keep full and accurate accounts of receipts and disbursements of the CGRA
- 4) Be a signer of all bank accounts
- 5) Deposit all money and other valuable effects in the name of and to the credit of the CGRA in such depositories as may be designated by the Board within three (3) business days of receipt
- 6) Disburse the funds of the CGRA as may be ordered by the Board and upon receipt of proper vouchers **documentation**.
 - a) taking proper vouchers **documentation** for the disbursements
 - b) such disbursements shall require the signature of two (2) **any** members of the Executive Committee
- 7) Render to the President and the Board, at the regular meeting of the Board on a monthly interval, or whenever they may require it, an account of all transactions of the Treasurer and of the financial position of the CGRA
- 8) At the first regularly scheduled meeting, following 1 January, of the Board submit a proposed budget for adoption
- 9) Shall handle all rodeo related expenses and income
- 10) Provide adequate number of checks for rodeo payments
- 11) Be responsible for maintaining bank and money drops during rodeo
- 12) Adhere to accounting forms and control procedures; provide all necessary forms and control procedures
- 13) Be responsible for maintaining and controlling script and ticket sales during rodeo.
- 14) Maintain an interest-bearing account for the CGRA/Wayne Jakino – Educational Scholarship Fund. Said account may be in the form of a Money Market Account, Certificate of Deposit or other instrument as is appropriate and directed by the Board of Directors.
- 15) Maintain a line item for the CGRA Contestant Growth, Education, and Finals Appreciation Fund which will be a “pass-through” account. Any interest that might accrue will remain in the General Funds of CGRA.

239-253

e. IGRA Trustee

- 1) Under the supervision of the President shall attend as a voting member all meetings of the CGRA Board, Executive Committee, General Membership, and Rodeo Committee
- 2) The International Gay Rodeo Association (IGRA) Trustee is the liaison of the CGRA to the IGRA
- 3) The IGRA Trustee represents the CGRA and expresses the opinion of the CGRA in all business acted upon by the IGRA
- 4) Term of office is three (3) years, or as legislated by IGRA, and begins immediately upon election
- 5) Eligibility to be an IGRA Trustee requires a member of CGRA to have completed one (1) year of continuous membership with the CGRA organization
- 6) The CGRA Trustee shall be eligible to receive a \$1,000 \$250 stipend, from the CGRA general fund, for all out of state, required IGRA Board Meetings. These funds may be paid out as the Trustee applies for them and shall not exceed \$1,000 total in one calendar year. (Note this shall be effective for the 2009 Calendar/CGRA Board year.)

260-272

g. Public Relations Chairperson

- 1) Under the supervision of the President shall attend as a voting member all meetings of the CGRA Board, General Membership, and Rodeo Committee
- 2) Responsible for producing the official rodeo program in coordination with the Fundraising Chair.
- 3) Coordinate all advertising prior to and during rodeo for CGRA
- 4) Shall be responsible for the monthly publication and distribution to the General Membership of the monthly of the any newsletter
- 5) Shall handle or cause to be handled all promotional correspondence and communication as deemed necessary
- 6) Shall ensure that incoming and outgoing promotional correspondence is submitted to the Board for approval of submission to the records
- 7) Shall actively and regularly submit press releases to the appropriate news media contacts

287-299

i. Rodeo and Gymkhana Events Chairperson

- 1) Under the supervision of the President shall attend as a voting member all meetings of the

CGRA Board, General Membership, and Rodeo Committee

2) Coordinate with the Vice President all People Events for gymkhanas **Shall be responsible for gymkhana point totals used for event awards, and may delegate to another individual.**

3) Coordinate the rodeo arena staff with the Arena Director

4) Responsible for providing secure housing and maintenance of arena equipment (barrels, poles, flags, etc.) and arena supplies (pellets, flour, etc.)

5) Responsible for maintaining list of Contestants eligible for Contestant Growth, Education, and Finals Appreciation Fund and for ensuring that the appropriate funds raised during the year are recorded and submitted in a negotiable form to the Treasurer within five (5) days of their availability. Also responsible for working with the Treasurer to ensure that the available funds are distributed correctly and, in the case of IGRA Finals, sent to the IGRA Finals Hosting Association. **Shall recommend awards to the board for approval, and obtain approved awards.**

301-319

j. Membership Chairperson

1) Under the supervision of the President, shall attend as a voting member all meetings of the CGRA Board, General Membership, and Rodeo Committee

2) Maintain a current membership list **and moderate the mailing lists**

3) Document all membership applications and payments

4) Ensure Membership Committee members **are** available at all CGRA functions to include rodeo and Gymkhanas

5) Coordinate all general membership elections with the Election Committee, including verifying members in good standing and confirming eligibility of candidates

6) Provide current membership list to the IGRA on a monthly basis **Secretary, Executive Director and CGRA trustee as needed for administrative changes**

7) Act as administrator and moderator of the CGRA group and mailing list

8. Fiduciary Responsibility

The CGRA through its Board of Directors are responsible for raising all funds necessary for the operation of the CGRA. Operating funds are raised through, but are not limited to:

- a. membership dues
- b. contributions
- c. fundraising activities

By-Laws Committee Proposal from 12/3/2025 Meeting

Article VII. Meetings

549

550 1. Meetings.

551 The Board will conduct business by holding regular scheduled meetings or by calling special meetings

552

553 2. Meetings of the Board.

554 Regularly scheduled meetings are to be held no less frequently than once a month.

555 a. Special meetings may be held as agreed upon by the Board or called by the President.

556 b. Notice of any special board meeting must be given at least seven (7) days prior to the special Board
557 meetings proposed date.

558

559 3. General Membership Meetings Gatherings

560 Regular scheduled monthly meetings There shall be a minimum of quarterly gatherings are to be held on the second Friday of
each month. Changes to the monthly meetings Additional gatherings including the date, time, and location shall be announced
at least 15 days prior to the meeting date.

558 a. Special gatherings may be held as agreed upon by the Board or called by the President.

559 b. Notice of any special gathering must be given at least seven (7) days prior to the special
560 gatherings proposed date. No other business is to be conducted other than the purpose of that gathering.

562

563 4. Special Meetings

564 A special meeting may be called by the President, for a specific purpose.

565 a. Special meetings are limited to a specific or limited set of topics and only business relating to that
566 purpose may be decided at a special meeting.

567 b. No other business is to be conducted other than the state purpose of that meeting.

568

569 5. Meeting Agenda

570 The recommended meeting agenda for all CGRA meetings is contained in Attachment A to these By-Laws.

571 a. This agenda is to be followed as closely as possible

572 b. The use of this agenda is accepted excluded in the case of special meeting(s) where only the specific topics of the
573 meeting was called for are to be discussed and decided

574

575 6. Notice of Meeting

576 All members must be notified of meetings. Meetings are open to all members of the CGRA anyone.

577

578 7. Regular Scheduled Meetings

579 Written notice of regular scheduled meetings must be provided to all members at least sixty (60) days in advance.

580 This notification includes the date, time and location of the meeting.

581

582 8. Change to Regular Scheduled Meetings

583 All members must be notified of any change to the date, time, or location of a regular scheduled meeting at least

584 fifteen (15) days prior to the meeting

585

586 9. Quorum

